

**BIR Annual Congress**  
**7–8 November 2019**  
**etc.venues County Hall, London**



**Exhibition Space Booking Form**

**Company Name**

---

**Main Contact**

---

**Position**

---

**Address**

**Postcode**

---

**Telephone**

---

**Contact email**

---

**Accounts payable email**

---

**Exhibitor/sponsorship package(s):** Bronze/ Silver/ Gold

---

**Other sponsorship opportunities:**

Delegate bags

Networking drinks

Lanyards

Stationery (please specify item)

Stream sponsorship (please specify stream)

ePosters (exclusive / non-exclusive)

---

Corporate member: Yes/No

---

PO number for the invoice:

---

**By filling out and submitting the above exhibition booking form you agree to the cancellation policy below.**

**Exhibiting / sponsorship cancellation policy**

**Within 24 hours of booking**

You can cancel exhibiting/sponsorship booking for an event within 24 hours of booking and a full refund will be issued.

**Up to 12 weeks before the event**

A 50% administration fee will be charged for all cancellations.

**Less than three weeks before the event**

No refunds can be provided at this point.