

**Exhibiting/sponsorship cancellation policy**

**Within 24 hours of booking**

You can cancel exhibiting/sponsorship booking for an event within 24 hours of booking and a full refund will be issued.

**Up to 12 weeks before the event**

A 50% administration fee will be charged for all cancellations.

**Less than three weeks before the event**

No refunds can be provided at this point.